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**Effective:** December 13, 1984

**Administrative Policy**  
**USE of UNIVERSITY-OWNED FACILITIES**

**Approved:** December 13, 1984  
Council of Trustees

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The use of University facilities and property by faculty, staff, and students of the University in pursuit of academic programs and other uses as deemed appropriate in support of the University's mission shall be determined by the President or his/her designee.

Use of facilities and property by outside organizations and individuals may be authorized at the discretion of the President providing that such does not conflict with the mission of the University and providing that such organizations and individuals are charged an appropriate user's fee determined by the President or his/her designee. The President shall report to the Council of Trustees at the first meeting following July 1 of each year the current fees.

The President may exercise the authority to waive user's fees charged to outside organizations or individuals in certain circumstances if such usage is deemed to be of benefit to the University and promotes the overall mission and objectives of the University. The President shall report to the Council of Trustees at the first meeting following July 1 of each year all fees waived under this policy.